

City of Rogersville
211 E Center Street
Board of Aldermen Minutes
September 5, 2019

Present: Mayor Jon Hill, Alderman Marjorie Gelz, Alderman Crystal Fore, Alderman Leon Roderick, Alderman Mark Hensley, Administrator Chad Bybee, City Clerk Glenda Stegner and Attorney Jason Krebs.

Meeting called to order at 6:00 p.m. by Mayor Hill.

Motion to open meeting: By Alderman Fore seconded by Alderman Roderick, and passed by vote:

Alderman Hensley-	Aye
Alderman Roderick-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Motion to approve August 19, 2019 Public Hearing Minutes: By Alderman Fore, seconded by Alderman Roderick, and passed by vote:

Alderman Hensley-	Aye
Alderman Roderick-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Motion to approve August 19, 2019, amended Board of Alderman minutes: By Alderman Hensley, seconded by Alderman Gelz and passed by vote:

Alderman Hensley-	Aye
Alderman Roderick-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Accounts Payable:

After careful consideration, questions, and review by the Board of Alderman:

Motion to approve GF accounts payable totaling \$13,263.28: By Alderman Fore, seconded by Alderman Hensley, and passed by vote:

Alderman Hensley-	Aye
Alderman Roderick-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Motion to approve WS accounts payable totaling \$27,478.69: By Alderman Hensley, seconded by Alderman Roderick, and passed by vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Motion to approve Stormwater and Park accounts payable totaling \$1235.79: Alderman Roderick, seconded by Alderman Fore and passed by vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Ancillary Accounts Payable:

\$9,264.95 Pooled Cash payments.

Motion to approve ancillary payment: By Alderman Roderick, seconded by Alderman Gelz, and passed by vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Citizens Input:

Present-3

Planning and Zoning:

Marjorie Gelz

Final Plat for Ben Lampert was reviewed and approved by P/Z. R-3 zoning was discussed. P/Z is looking for a recommendation for a new member. Next meeting is September 10, 2019.

Admin Report:

1. A C-1 zoned property on Harper Street is trying to get a loan as a residential property. Discussion was held if the home could be rebuilt on a C-1 site. Attorney Krebs is under the opinion that they will have to rezone back to R-1 or restructure the loan. Some language in the code book needs to be cleaned up.
2. There will be 3 RFPs at the next meeting
3. A meeting was held about paving Watts Rd. Mr. Dishman has agreed to give five foot of Right-of- Way to widen road.
4. O'Reilly Development has moved their development a little to the East, due to a portion being in a flood plain area.
5. Mayor Hill and Administrator Bybee attended the Greene County Mayors meeting
6. Mo Highway Patrol is ready to start using City Hall as a testing site for driver's test, except for CDL as soon as we receive memorandum of understanding

Old Business:

Cloud for Server RFP

First and Second Reading of Bill # 090519A An ordinance authorizing and directing the Mayor of the City of Rogersville, MO to execute an agreement with Avitus Technology Services.

Motion to accept bid for cloud service through Avitus: By Alderman Hensley, seconded by Alderman Roderick, and passed by vote roll call vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

First and Second Reading of Bill #080519A- An ordinance adding to chapter 605, business regulation, section 605.075, to include information for mobile food vending of the City of Rogersville, Mo.

Motion to approve Bill #080519A striking section 4; H: By Alderman Gelz, seconded by Alderman Hensley and passed by roll call vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

New Business:

Park Billing Module;

After checking into the Tyler Park billing module, the cost was too much for our park system to absorb.

The City can set up a payment online module for \$500.00.

Lampert Final Plat:

P/Z approved the final plat and the City received a letter of credit.

Motion to approve final plat: By Alderman Hensley, seconded by Alderman Fore and passed by roll call vote:

Alderman Roderick-	Aye
Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

First and Second Reading of Bill #091619A an ordinance authorizing and directing the Mayor of the City of Rogersville, MO to execute an agreement with Alta Planning and Design INC.

Motion to approve Bill # 091619A: By Alderman Hensley, seconded by Alderman Gelz, and passed by roll call vote:

Alderman Roderick-	Aye
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Alderman Hensley-	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

First and Second Reading of Bill #090519B An ordinance amending section 705.040 pertaining to deposit for the City of Rogersville municipal code.

Motion to approve the 1st and 2nd reading: By Alderman Hensley, seconded by Alderman Gelz, and passed by roll call vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

First and Second Reading of Bill# 090519C An ordinance amending section 705.055 pertaining to delinquent fees and reconnection fees for delinquent bills for the City of Rogersville municipal code

Motion to approve the 1st and 2nd reading: By Alderman Gelz, seconded by Alderman Fore and passed by roll call vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

First and Second Reading of Bill #090519D An ordinance amending section 405.568 pertaining to landscape requirements for the City of Rogersville municipal code.

Motion to approve the 1st and 2nd reading : By Alderman Gelz, seconded by Alderman Hensley, and passed by vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

CDC Trails Grant:

Alta Consulting was our only bid received. And bid was approved.

Capital Improvement Water Fee:

The City is looking a growth in the next 10 years. Water meters are needing replaced because they are no longer supported. New meters have a 10-year warranty. The City will also need to be looking into a new water tower site on the 125 / 60 Highway. Marshfield has a flat fee of \$5.00 for capital improvements on every bill. The Administrator asked to board to consider doing this also to help fund the projects. These projects will need to be budgeted for in the future. Discussion will continue this subject at a later meeting.

Credit Card Fee's:

Discussion was held on credit card fees and whether they should be passed to the customer. The credit cards will cost the City 3% and if paid on the payment portal \$1.25 fee is accessed. ACH that is pulled by City Staff on or around the 20th is fee. E-checks are \$.75

Motion to pass fee to customer for Credit Cards and payment portal: By Alderman Hensley, seconded by Alderman Gelz, and passed by vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

Alderman Hensley asked if e-check cost could be absorbed by the City.

Motion to absorb cost of e-check: By Alderman Hensley, seconded by Alderman Roderick and vote was taken:

Alderman Hensley -	Aye
Alderman Gelz-	Nay
Alderman Roderick-	Nay
Alderman Fore-	Nay

Motion to pass E-Check fee to customer: By Alderman Gelz, seconded by Alderman Roderick, and passed by vote of:

Alderman Hensley -	Nay
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

Health Insurance:

Rates for health insurance have been received. MEWA rates do not change until June of 2020. The rates quoted for other companies were significantly higher than current MEWA rates.

Motion to table insurance until June 2020: By Alderman Hensley, seconded by Alderman Gelz, and passed by vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

Lift Station Cleaning:

The City currently buys Dawn dish soap from Sams Club to clean lift stations. The High School is selling five-gallon buckets of Dawn equivalent for less then we can get this from Sams Club. The savings would be about \$500.00 in a years' time and the school would benefit and use the money for prom. The teacher will be called directly as to not benefit one student.

Motion to approve purchase of 23- five-gallon buckets of soap: By Alderman Fore, seconded by Alderman Hensley, and passed by vote:

Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Roderick-	Aye
Alderman Fore-	Aye

Motion to adjourn: By Alderman Gelz, seconded by Alderman Fore, and passed by vote:

Alderman Roderick-	Aye
Alderman Hensley -	Aye
Alderman Gelz-	Aye
Alderman Fore-	Aye

Meeting adjourned at approximately 7:55 p.m.
Minutes submitted by City Clerk, Glenda Stegner