

City of Rogersville
211 E Center Street
Board of Aldermen Minutes
December 7, 2020

Present: Mayor Jon Hill, Alderman Leon Roderick, Alderman Marjorie Gelz, Alderman Crystal Fore, Alderman Heinlein, Attorney Jason Krebs, Administrator Chad Bybee, and City Clerk Glenda Stegner.

Meeting called to order at 6:00 p.m. by Mayor Hill.

Motion to open meeting: By Alderman Fore, seconded by Alderman Roderick, and passed by vote:

Alderman Gelz-	Aye
Alderman Fore-	Aye
Alderman Roderick-	Aye
Alderman Heinlein	Aye

Motion to approve November 16, 2020 Board of Alderman minutes: By Alderman Fore, seconded by Alderman Gelz, and passed by vote:

Alderman Gelz-	Aye
Alderman Fore-	Aye
Alderman Roderick-	Aye
Alderman Heinlein	Aye

Accounts Payable:

After careful consideration, questions, and review by the Board of Alderman:

Motion to approve GF accounts payable in the amount of \$37,213.49,

WS accounts payable in the amount of \$63,222.40, and park and storm water in the amount of \$116.74 totaling \$100,552.63: By Alderman Fore, seconded by Alderman Heinlein, and passed by vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

Community Input: 10 Present

Guest Speaker:

John Forrester, Allgeier Martin Engineering

Mr. Forrester came before the board to discuss future infrastructure needs. New housing options are coming to Rogersville very quickly. In 2019 the average flow to the Treatment plant was at 50%. The City has done camera testing of lines and is going to look at smoke testing problem areas to see if sump pumps and other drains are infiltrating into the City treatment plant. The treatment plant will need to be looking into a new bar screen due to excessive debris. Fencing on one of the basins needs repaired, UV system will need replaced for increase capacity and aeration, and better filters will need to be put in place. The pump stations will also need looked at. The City has looked at decreasing the number of stations from gravity to pressure for a sometime. The City will also need to investigate a new well in the western section of the City.

Along with the project we will need a new well, well house and water line at about \$70.00 a foot. Eventually the City will need a tower in that area. Some Grant programs may be available for these changes. These changes do not have to be done all at the same time, but some will need to go together as one project. These improvements are pertinent for continued growth potential. The Board asked for a priority list. Mr. Forrester recommended to keep up the camera work and inflow smoke testing and work on treatment plant bar screen.

Tree Board Report: (moved up in agenda)

Alisha Moore and Richard Stirts with the tree board came before the board to discuss the meeting. Trees help with drainage and home values. The tree Board asked the City to remove the stump by the caboose area and replace with a Ginko tree. The Green Emerald may not make it that are planted by the caboose due to an emerald ash borer that is whipping them out. The tree board also recommends two Maples planted in front of City Hall in place of the rose of Sharon. They would also like to plant 15 trees in the Jamestown area. The cost of this would be around \$2500.00. Discussion was also held about ordering seedlings from conservation to give out as part of an arbor day event.

Motion to approve tree project: By Alderman Gelz, seconded by Alderman Roderick, and passed by vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

Planning and Zoning: Marjorie Gelz

Comprehensive plan was completed. Next meeting is December 8, 2020. They are reviewing a tap grant for sidewalks.

Motion to approve P/Z changes to the comp plan: By Alderman Gelz, seconded by Alderman Roderick, and passed by vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

Admin Report:

1. Demo hearing on December 21, 2020 has been cancelled because the property has sold. The new owner needs until April to work on the property. Neighbors are aware of the situation.
2. Board was asked if hiring a new public works employee was going to be permitted. Board discussed hiring an economic developer as contract labor.
3. The US 60 and Highway 125 project is ongoing, but concrete retaining walls may present a problem with the outer road plan.

Old Business

Paving Bids

No bids were sent. Administrator Bybee had a proposal from Jernigan. It was lower than the Greene County Bid so City can move forward with the proposal.

Motion to use Jernigan proposal: By Alderman Fore, seconded by Alderman Heinlein, and passed by roll call vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

First and Second Reading of Bill # 120720A:

An ordinance adding Utility Vehicles to the City of Rogersville municipal code:

Motion to approve first and second reading: By Alderman Roderick, seconded by Alderman Gelz and passed by roll call vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

First and Second Reading of Bill #120720B:

An ordinance adding section 1, Linear park trails and pedestrian access to 410.070 of the City of Rogersville Municipal Code.

Motion to approve first and second reading: By Alderman Fore, seconded by Alderman Heinlein and passed by roll call vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

First and Second Reading of Bill #120720C:

An ordinance adding definitions to section 410.030 of the City of Rogersville Municipal Code.

Motion to approve first and second reading: By Alderman Gelz, seconded by Alderman Roderick and passed by roll call vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

First and Second Reading of Bill #120720D:

An ordinance editing Section C agenda of 410.100 of the City of Rogersville municipal code.

Motion to approve first and second reading: By Alderman Gelz, seconded by Alderman Roderick and passed by roll call vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

New Business:

SREP Renewal, Chad Bybee

Administrator Bybee asked board their feelings about renewing the SREP contract. It is a good resource for the City but at an expense of \$5,000.00 annually. Chad has discussed Economic Development with SREP. They support the theory that roof tops is the way to encourage economic growth of businesses and encourages the City to keep up with infrastructure for potential growth. Hiring an economic developer was also discussed. This would be through a one-year contract. Alderman Fore also encouraged Chad to take courses in City Management and all the employees to take leadership, conflict resolution, sexual harassment, and cyber security courses.

Motion to invest \$30,000.00 into an economic developer: By Alderman Fore

Alderman Gelz was not against hiring an economic developer but did not want to put a price on it until we see what they were willing to offer us.

Motion to interview and look into money to hire an economic developer, by RFP: By Alderman Gelz, no one seconded

When information of what is wanted on the RFP is given to the Clerk, the Clerk will write up RFP for economic developer.

Park:

Alderman Fore

Alderman Fore would like to see the concrete blocks removed at the park with a fence or curbing. She would also like metal trash cans that are permanently place throughout the park. Work continues on the basketball stripping and fencing, and playground border. Kory the park director is getting proposals.

Alderman Fore asked about the horseshoe pit at the park on Main Street and tree trimming. The pit may need taken out due to the danger of the stakes sticking up out of the ground. Alderman Fore also asked about the tables under the pavilion as there are to many.

Motion to adjourn: By Alderman Roderick, seconded by Alderman Heinlein, and passed by vote:

Alderman Fore-	Aye
Alderman Gelz-	Aye
Alderman Roderick	Aye
Alderman Heinlein	Aye

Meeting adjourned at approximately 8:47 p.m.
Minutes submitted by City Clerk, Glenda Stegner